

**Form B**  
**Proforma for information of Technical Education Institutes**  
**( MCM Post Graduation course )**  
**for the year 2011-12**  
**(Information of the College / Institute, to be filled with the Form A and**  
**for each course separately)**

Name of the Society :		M. C. E. Society's		
Name of the Course:		Master in Computer Management (PG)		
(a) Whether accreditation given by NBA?	Yes/No	If Yes Grade	Year	in process
(b) Whether gradation given by Govt. of Maharashtra ?	Yes/No	If Yes Grade	Year	
( Gradation as on 19.8.2003 vide G.R. No. TEC-2003/(212/03)/TE-1, dated 19.8.2003)				
1	Name of the College/Institute Address (with Pin code)	Allana Institute of Management Sciences, Pune 2390 K.B. Hidayatullah Road, Azam Campus, Camp , Pune - 411001.		
	Telephone No. (with STD code)	91-020-26440491		
	Fax No.(with STD code)	91-020-26449824		
	E-mail ID	<a href="mailto:mcesaims@azamcampus.org">mcesaims@azamcampus.org</a>		
	Website	<a href="http://www.mcesociety.org">www.mcesociety.org</a>		
2	Name of the Director of the College/ Institute	Prof. R. Ganesan		
3	Sanctioned Intake capacity as per AICTE / University	MCM-60		
4	(A) Total No. of Students for the Course (excluding PIO / Foreign National Students)	I year 44	II year 53	
	(B) Total No. of PIO / Foreign National Students for the course	0	0	
5	Year of recognition by respective Council	MCM - 1999 Annexure - "G"		
6	Name of the University to which this course is affiliated	University of Pune		
7	Whether Permitted by State Govt.	Yes, MCM / PEC 3099/45558/(166/99)TE -1 . Annexure - "H" <i>(If yes, attach a copy of G.R. for granting permission to start the college)</i>		
8	Whether Hostel Facility is available	Yes		
	If yes, mention capacity	Boys	200	
		Girls	500	
		Total Capacity (yearwise)	700	
9	Total cost of equipment in the department (Rs. In Lakhs) in Working Condition	3.53		
10	Total cost of equipment in the department (Rs. In Lakhs) in Working Condition including Software	(U.G)		

11	Total cost of equipment in the department (Rs. In Lakhs) in Working Condition including Software	(PG)	3.53				
12	a) Whether Library Facility is available (Departmental) Excluding Central Library if Yes, give detail	a) No of Titles b) No of Books Available c) No. Journals Subscribed in current Year	3005 9040 57				
	b) Carpet Area in Use for Library (In Sqmtr)	305					
	C) Facilities in Department - Library	1 2 3 4	E - Library Internet				
13	No. of Staff	Attach subject wise details statement of teaching staff in the following format Annexure - "I"					
Teaching Staff		As per Council norms	Filled Posts			Total Filled Posts	Vacant Posts
			Regular	Adhoc	Contract		
a) Professors		1	0	0	0	0	1
b) Assistant Professors/HOD		2	0	0	0	0	2
c) Lecturers		5	3	0	0	3	2
List of approved Staff by the University		Attached Subjectwise detailed statement of Teaching Staff with Letter of Approval from University Annexure- "J"					
Student - Teacher Ratio		Sanctioned Intake			Students on roll		
		1:32			97		
a) With approved staff		1:32			97		
b) With ( approved adhoc + contract) staff		1:32			97		
Non Teaching Staff (In the Department Attach List)		As per norms	Filled Posts			Total Filled Posts	Vacant Posts
			Regular	Adhoc	Contract		
a) Technical		Nil					
b) Non-Technical		Nil		Annex - "K"			
c) Class - IV		Nil					
Ratio of Non-Teaching-Teaching Staff		1:01					
Note : please separately indicate common staff, teaching and non-teaching declared as separately employed for various colleges/course.							
14	Staff in Library department if any	Annexure -"L"					
15	Salary given to the staff (Whether it is as per 5th Pay commission / any other norms)	Yes					
		If yes :					
		a) Attach Salary Certificate of March 2010 Annexure - "M-1"					
		b) Attach Certified copy of Form-16 A of all Employees Annexure - "M-2"					

16	<b>Whether Building is owned/Rental by College / Institute :</b>				
	a) If owned Built-up area in Sq.Mtr.		<b>College / Institute</b>	<b>Others</b>	<b>Total</b>
		Capital investment (Amount in Rs.)	0.00	0	0.00
	b) If Rented Built-up area in Sq.Mtr.		<b>College / Institute</b>	<b>Others</b>	<b>Total</b>
Annual Expenditure (Amount in Rs. In Lakhs)		3		3	
17	Mention relation of the landlord with the College / Institute, if any	Parent Body			
18	<b>Financial Information</b>				
Annual Income (Rs. in Lakhs) ( <i>attach certified audited statement showing income from all sources of last two years i.e. 2009-2010 &amp; 2010-11</i> ) <b>Pl. refer Check List Sr.No. - "4" Annexure - "N-1"</b>					
(a) College / Institute (Fees Collected)			<b>Approved Course</b>		<b>Non Approved other courses</b>
			<b>Under Graduate</b>	<b>Post Graduate</b>	
Tuition Fees					
Development Fee					
Gymkhana Fee					
Training & Placement Fee					
Library Fee					
Laboratories Fee					
Internet & E-mail facility fee					
Annual Social Gathering & other cultural					
Forms & Brochure Fee					
Exam. Fee					
Fine & Penalty					
Any other fee					
Total (a)				0.00	
(b) General			<b>Approved Course</b>		<b>Non Approved other courses</b>
			<b>Under Graduate</b>	<b>Post Graduate</b>	
Donation					
Interest					
Dividend					
Other Misc.					
Total (b)					
Grand Total (a+b)					
* Please give the break-up of Income course wise and discipline wise.					

Annual Expenses (Rs. in Lakhs)  
2009-2010 & 2010-2011)

(attach audited statement showing expenditure from all sources of last two years i.e.

Sr. No.			College / Institute		
			Expenses directly attributable to course (Rs. In Lakhs)	Share of common expenses (Rs. In Lakhs)	Total expenses (Rs. In Lakhs)
i	Rent Paid				
ii	Advertisement Expenses				
iii	Salary cost	Salaries, wages & Bonus			
		Cont. to provident fund & other funds			
		Staff Welfare & training expenses			
		Others			
iv	Consumable	Project Expenses			
		Others			
v	Operating & Other Expenses	Electricity Charges			
		Telephone, postage, Xerox expenses			
		Water charges			
		Travelling & conveyance			
		Vehicle expenses			
		Repair & maintenance			
	Others				
vi	Administrative Expenses				
vii	Scholarships				
viii	Cost of Softwares				
ix	Printing Expenses				
x	Stationery				
xi	Insurance				
xii	Interest on Loan				
xiii	Depreciation	Vehicle			
		Furniture			
		Computers & Others			
xiv	Educational Tours expenses for students				
xv	Training & Placement expenses for students				
xvi	Sports expenses				
xvii	Annual Social expenses				
xviii	Internet expenses				
xix	Taxes				
xx	* Any other expenses				
		<b>Grand Total</b>			
* Any expenditure which is more than 5% of the total expenses should be shown separately. (Note : In the case of "common" cost which are apportioned, please attach a separate note indicating the bases adopted by you for apportioning such costs, giving your justification for the same)					
19	List of the Equipment, Furniture, Vehicles etc. (Only items costing more than Rs.50,000/- to be included)				Annexure - "O"



<b>24</b>	<b>Fees collected during last two years per student for PG course.</b>								
<b>Year</b>	<b>Management seats</b>		<b>Payment Seats</b>		<b>Free Seats</b>		<b>Total</b>		<b>Average fees collected per student</b>
	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	No of students	Fees collected (Rs.)	

**2009-10**

<b>1st Year</b>		35040		35040		35040		35040	35040
<b>2nd Year</b>		35040		35040		35040		35040	35040

**2010-11**

<b>1st Year</b>		45000		45000		45000		45000	45000
<b>2nd Year</b>		45000		45000		45000		45000	45000

<b>25</b>	<b>Fees collected (2010-11) per student for the course</b>			45,000/-					
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<b>No. of Students of 1<sup>st</sup> year</b>			<b>Average fees collected per student (Amount in Rs.)</b>			<b>Total fees collected (Amount Rs.in Lakhs)</b>		
a) Govt. quota + Management quota								
b) PIO/ Foreign National student			N.A.			N.A.		

<b>26</b>	<b>Fees proposed for each course during 2011-12</b>	<b>Rs.89,100/- Annexure - "P"</b>							
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<b>a)</b>	<b>Administrative Staff in the Institute / College</b>								
	<b>Name of the Principal / Director :</b>				Prof. R. Ganesan		Regular		
	<b>Pay Scale : 16400-450-20900-500-22400</b>								

<b>Sr. No.</b>	<b>Name of the Staff</b>	<b>Designation</b>	<b>Whether required as per AICTE norms</b>	<b>Scale</b>	<b>Nature of appointment</b>
1					
2					
3					
4					
5					

**b) Staff in Central Library**

<b>Sr. No.</b>	<b>Designation</b>	<b>Whether required as per AICTE norms</b>	<b>Qualification</b>	<b>Scale</b>	<b>Nature of appointment</b>
1	Librarian				
2	Asst. Librarian				
3	Attendant				
4	Any other staff				

**(C) Student - Teacher Ratio ( Total no. of students & total no. of staff in the college)**

	<b>Ratio</b>
1 Regular approved staff	1.15
2 Regular + Contract + Adhoc	1.15

**(D) Ratio of Non-Teaching - Teaching Staff**

	<b>Ratio</b>	<b>As per Council Norms</b>
Inclusive of administrative, ministerial, Technical & other unskilled & semi -skilled staff	1:01	-

## Verification

( The person signing the Verification clause must satisfy himself / herself about correctness of the information before affixing his / her signature)

I, **Mr. PEERPASHA INAMDAR** (full name in block letters), son of **Mr. ABDUL RAZZAK INAMDAR** solemnly declare that to the best of my knowledge, the information given in this proforma and statements accompanying is correct and complete. I further declare that I am submitting this proforma in my capacity as **President** and I am also competent to submit the same and verify it.

Date :

Place: **Pune**

**President**

Maharashtra Cosmopolitan Education Society





